

**NEOSHO COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

AGENDA

**January 10, 2017 – 5:30 P.M.
Student Union – Room 209**

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Approval of the Agenda**
- V. Consent Agenda**
 - A. Minutes from December 13, 2016
 - B. Claims for Disbursement for December 2016
 - C. Board Reorganization
 - D. Personnel
- VI. Reports**
 - A. Institutional Effectiveness Dashboard – Sarah Robb
 - B. Treasurer – Sandi Solander
 - C. President – Dr. Brian Inbody
- VII. Old Business**
 - A. Resolution 2017-1: Revised Organization of the Board Policy (second reading)
 - B. Resolution 2017-2: Revised Board Meetings Policy (second reading)
 - C. Resolution 2017-3: Revised Board Agenda Policy (second reading)
- VIII. New Business**
 - A. Resolution 2017-4: Med-Trans Membership
- IX. Adjournment**

**NEOSHO COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

January 10, 2017 – 5:30 P.M.

Student Union – Room 209

I. CALL TO ORDER

David Peter called the meeting to order at approximately 5:30 p.m. in Room 209 of the Student Union.

II. ROLL CALL

The following members were present: Kevin Berthot, Charles Boaz, Lori Kiblinger, David Peter, and Jenny Westerman.

Also in attendance were Kerrie Coomes, Denise Gilmore, Dr. Brian Inbody, Brenda Krumm, Kent Pringle, Kerry Ranabargar, Sarah Robb, Mike Saddler, Sandi Solander and The Chanute Tribune.

III. PUBLIC COMMENT

There were no speakers.

IV. APPROVAL OF THE AGENDA

On motion by Charles Boaz and second by Jenny Westerman the agenda was approved as presented.

V. CONSENT AGENDA

On motion by Charles Boaz and second by Jenny Westerman the following items were approved by consent:

A. Minutes from December 13, 2016

B. Claims for Disbursement for December 2016

C. Board Reorganization

David Peter was elected Chair and Kevin Berthot was elected Vice-Chair to serve July 1, 2016, to December 31, 2016. Their terms are extended for an additional one year or until successors are elected and qualified in accordance with Board Policy and any amendments thereto. Annual appointments and designations made at the July 14, 2016, meeting are similarly extended.

D. Personnel

1. Resignation of Administrative Assistant to the Vice President for Student Learning

It was the president's recommendation that the Board approve the resignation of Ashley Stevens, Administrative Assistant to the Vice President for Student Learning. Her resignation shall be effective January 10, 2017.

2. Nursing Instructor – Ottawa

It was the president's recommendation that the Board approve the employment of Kristi Rockers as Nursing Instructor on the Ottawa campus. Ms. Rockers has an LPN from Flint Hills Technical College, ADN from Butler County Community College, BSN from Tabor College, and MSN from Fort Hays State University.

Ms. Rockers' prior work experience includes working as a registered nurse for Life Care of Kansas, Wesley Medical Center, Newton Medical Center, Overland Park Regional Medical Center, and Ransom Memorial Hospital.

Ms. Rockers will be paid at MS+15, Step 7 (\$38,307). Her start date will be January 11, 2017.

3. Simulation Clinician – Ottawa

It was the president's recommendation that the Board approve the employment of Mishel Andre as Simulation Clinician on the Ottawa campus. Ms. Andre has an ADN from Scott Community College, Bettendorf, IA; BSN from Western Governors University, Salt Lake City, UT; and is working on her MSN-Ed at Western Governors University.

Ms. Andre's prior work experience includes working as a registered nurse for St. Luke's Hospital and St. Luke's Northland Hospital, Kansas City, MO; North Shore Hospital, North Shore, Auckland, NZ; Mission Regional Medical Center, Mission, TX; Liberty Hospital, Liberty, MO; Scott and White, Temple, TX; Providence Medical Center, Kansas City, KS; University of Kansas Hospital, Kansas City, KS; Wesley Medical Center, Wichita, KS; Tallgrass Creek, Overland Park, KS; St. Joseph Medical Center, Kansas City, MO; and Parallon Workforce Solutions.

Ms. Andre will be paid at MS, Step 10 (\$38,974). Her start date will be January 17, 2017.

4. Maintenance B

It was the president's recommendation that the Board approve the employment of Dustin Mitchell for the Maintenance B position. Mr. Mitchell is EPA certified with universal licensure for heating and air. His previous work experience includes HVAC Installer/Technician, A-1 Electric; Maintenance Worker, Hi-Lo Industries; HVAC Installer, Lamplighters; construction/concrete worker, Mitchell's Construction; and owner of Climate Control.

Mr. Mitchell will be paid \$11.25 an hour (Level 4) beginning January 11, 2017.

5. Custodian

It was the president's recommendation that the Board approve the employment of Terri Gray as Custodian on the Chanute campus. Ms. Gray's previous work experience includes Maid/Team Captain, Merry Maids, Danville, VA; Customer Care Agent, Telvista, Danville, VA; and Customer Service, Elliotts Cleaners, Danville, VA.

Ms. Gray will be paid \$10.50 an hour (Level 1) beginning January 11, 2017.

6. Custodian

It was the president's recommendation that the Board approve the employment of Rebecca Westhoff as Custodian on the Chanute campus. Ms. Westhoff's previous work

experience includes Paraprofessional, ANW Coop, Humboldt, KS; Custodian, USD 101, Erie, KS; Paraprofessional, and SEK Interlocal, Pittsburg, KS.

Ms. Westhoff will be paid \$10.50 an hour (Level 1) beginning January 25, 2017.

VI. REPORTS

- A. Institutional Effectiveness Dashboard – Sarah Robb reported on the Institutional Effectiveness Dashboard. See attachment.
- B. Treasurer – Sandi Solander gave a treasurer’s report. Revenue for the month of December was \$684,421.55 and disbursements were \$1,523,274.88. See attachments.
- C. President – Dr. Brian Inbody gave his president’s report. See attachment.

VII. OLD BUSINESS

A. Revised Organization of the Board Policy (second reading)

With trustees’ terms being changed to begin in January instead of July, it was the president’s recommendation that the Organization of the Board policy be modified as follows:

Organization of the Board

(revised 2/9/06)

At the first regular meeting each ~~July~~January, the board shall organize by the election of a chairperson from its members, who shall serve for one year or until his/her successor is elected and qualified. The board shall also elect a vice chairperson from its members, who shall serve for one year or until his/her successor is elected and qualified. There shall be no limitation to the number of one-year terms to which a member may be elected to serve as chairperson or vice chairperson. All members of the board are encouraged to consider service as chairperson and/or vice chairperson. The board will select other such officers as it may deem desirable from among its own membership or from other qualified individuals.

Resolution 2017-1

RESOLVED, that the Board of Trustees of Neosho County Community College approves modifying the Organization of the Board policy as set out above.

Upon motion by Lori Kiblinger and second by Charles Boaz the above resolution was approved unanimously.

B. Revised Board Meetings Policy (second reading)

The Board Meetings policy states that the Board of Trustees will meet on the second Thursday of each month. The president recommended that the policy be modified to remove the exact day, time and place of the Board meetings and simply state that at least one regular meeting shall be held each month at a time and place prescribed by the Board.

Board Meetings

The Board of Trustees shall hold at least one regular meeting each month at a time ~~and place~~ prescribed by the board. Special meetings may be held from time to time as circumstances may demand. Special meetings may be called by the chairperson of the board or by two or more members of the board when it is determined that circumstances warrant a special meeting. All members of the board must be notified either in person, by telephone, or in writing of the day and hour of such special meetings.

~~Pursuant to the provisions of K.S.A. 71-201-(a), the Board of Trustees will meet on the second Thursday of each month. The provisions of K.S.A. 75-4317 through 75-4320 regarding open meetings shall be observed. All regular board meetings will begin at 5:30 p.m. and will be held in Room 209 in the Student Union, 800 West 14th Street, Chanute, Kansas.~~

In the event that the regular meeting date shall fall on a legal holiday or on any school holiday established by the Board of Trustees, the regular meeting shall be held on the following day commencing at the same hour. ~~For any regular meeting the board may designate another day, time, and/or place by official action.~~

Resolution 2017-2

RESOLVED, that the Board of Trustees of Neosho County Community College approves modifying the Board Meetings policy as set out above.

Upon motion by Charles Boaz and second by Jenny Westerman the above resolution was approved unanimously.

C. Revised Board Agenda Policy (second reading)

The Board Agenda policy states that the President, in conjunction with the chairperson or vice chairperson of the board, prepare a written agenda by the Monday prior to each regular meeting. The president recommended that the policy be changed to remove the exact day the agenda shall be prepared and state that it shall be prepared at least two business days prior to each meeting.

Board Agenda

It shall be the policy of the board to expect the President in conjunction with the chairperson or vice chairperson of the board, to prepare a written agenda ~~by the Monday~~ at least two (2) business days prior to each regular meeting, and that any member of the board is privileged to ask that items of his/her special interest be included on this agenda. The request should be made to the President or the chairperson of the Board of Trustees.

Resolution 2017-3

RESOLVED, that the Board of Trustees of Neosho County Community College approves modifying the Board Agenda policy as set out above.

Upon motion by Lori Kiblinger and second by Charles Boaz the above resolution was approved unanimously.

VIII. NEW BUSINESS

A. Med-Trans Membership

Recently we received an email from Blue Cross/Blue Shield (BC/BS), our medical insurance provider for our fulltime employees, that helicopter ambulance Med-Trans (dba EagleMed), will no longer be on the BC/BS provider network beginning January 1, 2017. Med-Trans services Neosho County and is based in Chanute. Ottawa area hospitals use other providers. Although BC/BS will pay for part of the air transportation costs the employee may be held responsible for the rest of the cost. This additional cost would NOT be part of the employee's out of pocket maximum. Anecdotal stories put the total cost above \$35,000 up to nearly \$40,000 for the flight. How much BC/BS pays for the trip and how much the employee would have to pay is unknown.

Med-Trans has a "membership service" that would give essentially free air transportation in the case an employee needed it. The cost in a group plan is \$50 per HOUSEHOLD per year, meaning that for \$50 a year the whole live-with-you family (and college students away from home count too) would get the service.

For those employees covered by our health insurance the administration proposed that the college pay for half of the yearly household membership (\$25) if an employee elects to join the Med-Trans service. NCCC would help get the employee signed up and do payroll deduction for the remaining \$25. Again this is once a year, not monthly. The total cost of this new benefit is estimated at \$5,000 to \$10,000 per year for the college depending on how many sign up. A survey of employees revealed that 47 employees of the 190+ fulltime employees were interested in the benefit. This would make the cost \$1,175 per year. Others may elect to join in the future.

Resolution 2017-4

RESOLVED, that the Board of Trustees of Neosho County Community College approves paying for half of the yearly household membership cost (\$25) for membership with Med-Trans, if an employee elects to join.

Upon motion by Kevin Berthot and second by Jenny Westerman the above resolution was approved unanimously.

IX. ADJOURNMENT

On motion by Lori Kiblinger and second by Charles Boaz the meeting adjourned at 6:20 pm.

Respectfully submitted,

David Peter, Board Chair

Denise L. Gilmore, Board Clerk

Neosho County Community College Institutional Effectiveness Dashboard Report



Our purposes are:	2013-2014	2014-2015	2015-2016	Trend
STUDENT LEARNING through	77.5%	79.5%	80.3%	
Integrating Effective Curriculum, Teaching, & Technology to Build Engaging Educational	79.0%	81.7%	81.5%	↗
Using Effective Assessment Processes for Educational Environments	78.2%	78.3%	80.8%	↗
Advancing Critical Thinking and Open Exchange of Ideas	75.3%	78.5%	78.6%	↗
STUDENT SUCCESS through	78.4%	78.2%	79.0%	
Facilitating Student Goal Completion, Retention & Persistence	79.3%	77.7%	79.3%	→
Promoting Accessibility Via College/Career Readiness Efforts, Affordability, Flexible Scheduling & Modalities	81.5%	85.5%	81.6%	→
Using a Comprehensive System of Proactive Support	77.9%	77.8%	77.9%	→
Embracing Diversity	74.8%	71.7%	77.4%	↗
ACCOUNTABILITY TO STAKEHOLDERS through	86.1%	87.4%	86.1%	
Communicating Openly with All Constituencies	82.5%	87.6%	87.5%	↗
Managing Resources Ethically & Effectively	85.2%	85.7%	83.1%	↘
Implementing Systematic, Evidence-based, Integrated Plans	85.0%	85.0%	81.3%	↘
Supporting & Developing College Employees	88.3%	87.1%	88.3%	→
Providing Safe & Comprehensive Facilities	89.7%	91.7%	90.6%	→
MEETING COMMUNITY NEEDS through	80.4%	82.9%	82.2%	
Facilitating Community & Economic Development by Providing Informed Citizenry & Skilled Workforce	82.1%	82.9%	81.3%	→
Fostering Cultural, Educational & Athletic Enrichment	76.0%	83.2%	79.0%	↗
Offering Learning Opportunities for All	83.8%	85.2%	88.4%	↗
Inspiring a Spirit of Innovation & Entrepreneurship	79.5%	80.5%	80.0%	→

STUDENT LEARNING

STUDENT LEARNING																			
Date Entered	Most Directly Responsible to provide data to Executive Committee	Purposes		Integrating Effective Curriculum, Teaching, & Technology to Build Engaging Educational Environments				Using Effective Assessment Processes for Educational Environments				Advancing Critical Thinking and Open Exchange of Ideas				TOTALS			
		Percentages		81.5%				80.8%				78.6%				80.3%			
		Total		77% 330 405				53% 194 240				33% 114 145							
		Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Points Earned	Points Possible	Final Measure Score		
<i>Internal/Direct Measures</i>		77.1%				80.8%				72.5%				76.8%					
11/10/2014	Coordinator of Assessment	SLOA - Course Level		4	4	16	20	5	4	20	25	4	4	16	20	86.7%	52	65	80.0%
11/10/2014	Coordinator of Assessment	SLOA - Program Level		4	3	12	20	5	4	20	25	4	3	12	20	86.7%	44	65	67.7%
11/10/2014	Coordinator of Assessment	General Education Assessment		4	4	16	20	5	4	20	25	5	4	20	25	93.3%	56	70	80.0%
NA	Vice President for Student Learning	Developmental Education		4	4	16	20	4	4	16	20	0	0	0	0	53.3%	32	40	80.0%
12/8/2014	Coordinator of Institutional Reporting	IR Reports (30 Highest Enrollment)		4	4	16	20	0	0	0	0	0	0	0	0	26.7%	16	20	80.0%
11/17/2014	Coordinator of Assessment	Program Reviews		5	4	20	25	5	4	20	25	2	3	6	10	80.0%	46	60	76.7%
12/8/2014	Executive Committee	Strategic and Master Plans		3	4	12	15	1	5	5	5	1	4	4	5	33.3%	21	25	84.0%
<i>Internal/Indirect Measures</i>		80.0%				67.5%				80.0%				75.8%					
2012-2013	VPSL/Dean of Student Services	Grad Survey		4	4	16	20	0	NA	NA	NA	0	NA	NA	NA	26.7%	NA	NA	NA
2012-2013	Vice President for Student Learning	SCAIRI Survey		5	4	20	25	3	4	12	15	4	4	16	20	80.0%	48	60	80.0%
2012-2013	Executive Committee	Employee Survey		5	4	20	25	5	3	15	25	4	4	16	20	93.3%	51	70	72.9%
12/8/2014	Dean of Operations/CIO	Technology Survey		5	4	20	25	0	0	0	0	0	0	0	0	33.3%	20	25	80.0%
<i>External/Direct Measures</i>		86.7%				89.1%				100.0%				87.9%					
12/8/2014	Vice President for Student Learning/ Dean for Outreach and Workforce Development/ Director of Nursing	Licensing Exams		3	4	12	15	4	4	16	20	0	0	0	0	46.7%	28	35	80.0%
12/8/2014	Coordinator of Institutional Reporting	Performance Agreements		3	4	12	15	4	5	20	20	3	5	15	15	66.7%	47	50	94.0%
11/17/2014	Vice President for Student Learning	Perkins		4	5	20	20	1	5	5	5	0	0	0	0	33.3%	25	25	100.0%
11/17/2014	Vice President for Student Learning	Grant Reports		2	4	8	10	2	4	8	10	0	0	0	0	26.7%	16	20	80.0%
12/8/2014	Coordinator of Assessment	NCCBP		5	4	20	25	0	0	0	0	0	0	0	0	33.3%	20	25	80.0%
11/17/2014	Vice President for Student Learning	KBOR Student Success Index		5	5	25	25	0	0	0	0	0	0	0	0	33.3%	25	25	100.0%
12/8/2014	Vice President for Student Learning	Transfer Reports (ESU and KBOR)		5	4	20	25	0	0	0	0	0	0	0	0	33.3%	20	25	80.0%
<i>External/Indirect Measures</i>		82.9%				85.0%				90.0%				86.0%					
5/10/2014	Coordinator of Assessment	Noel-Levitz Accreditation / Self-Study Process		3	4	12	15	1	4	4	5	1	4	4	5	33.3%	20	25	80.0%
2012-2013	Vice President for Student Learning	(Pathways Annual Report)		1	5	5	5	1	5	5	5	1	5	5	5	20.0%	15	15	100.0%
NA	Executive Committee	Environmental Scan		5	NA	NA	NA	0	0	0	0	0	0	0	0	33.3%	25	25	100.0%
12/8/2014	Dean for Outreach and Workforce Development/ Director of Nursing/ Applied Sciences Division Chair	Advisory Boards		3	4	12	15	2	4	8	10	0	0	0	0	33.3%	20	25	80.0%

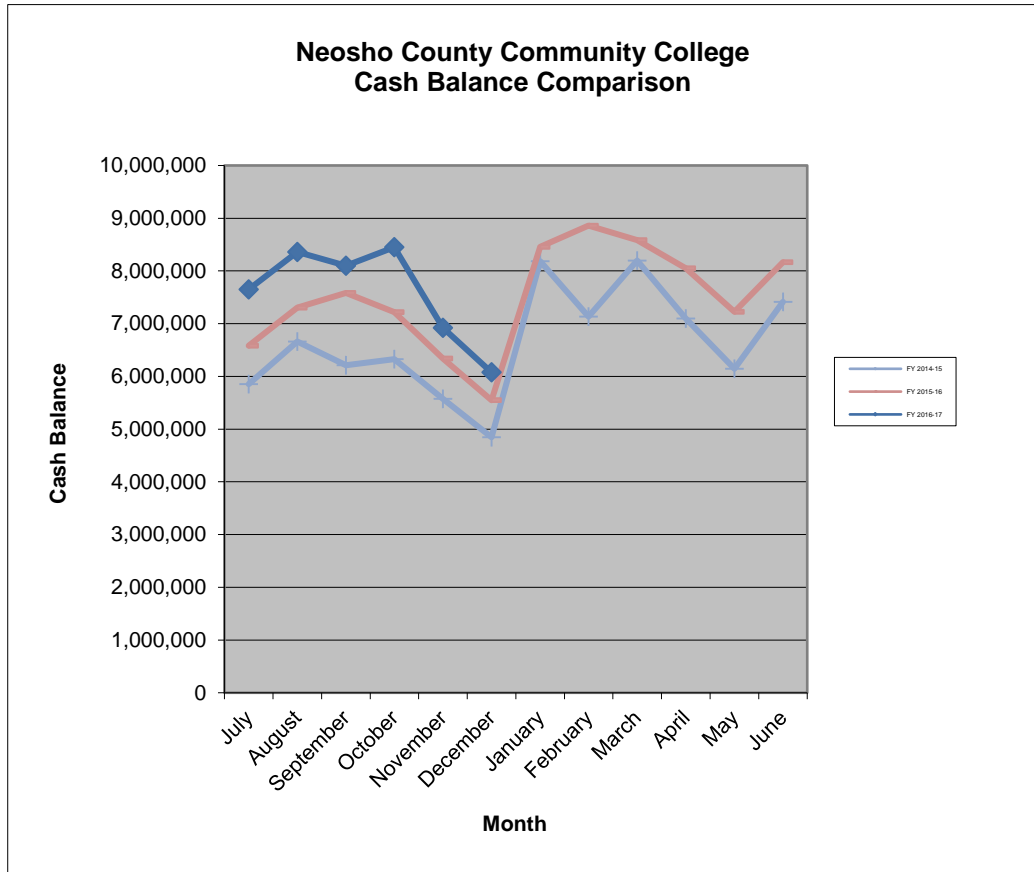
STUDENT SUCCESS

Purposes		Facilitating Student Goal Completion, Retention & Persistence				Promoting Accessibility Via College/Career Readiness Efforts, Affordability, Flexible Scheduling & Modalities				Using a Comprehensive System of Proactive Support				Embracing Diversity				TOTALS											
		79.3%				81.6%				77.9%				77.4%				79.0%											
		Total		63%	234	295	39%	102	125	40%	109	140	34%	89	115														
Date Entered	Most Directly Responsible to provide data to Executive Committee	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Points Earned	Points Possible	Final Measure Score								
<i>Internal/Direct Measures</i>		74.1%				85.0%				72.0%				40.0%				67.8%											
11/10/2014	Coordinator of Assessment	SLOA - Course Level				2	4	8	10	0	0	0	0	0	0	0	0	0	10.0%	8	10	80.0%							
11/10/2014	Coordinator of Assessment	SLOA - Program Level				2	4	8	10	0	0	0	0	0	0	0	0	0	10.0%	8	10	80.0%							
11/10/2014	Coordinator of Assessment	General Education Assessment				2	4	8	10	0	0	0	0	0	0	0	0	0	10.0%	8	10	80.0%							
NA	Vice President for Student Learning	Developmental Education				1	4	4	5	1	5	5	5	0	3	4	12	15	25.0%	21	25	84.0%							
12/8/2014	Vice President for Student Learning / Coordinator of Institutional Reporting	IR Reports (30 Highest Enrollment)				4	4	16	20	1	4	4	5	0	0	0	0	0	25.0%	20	25	80.0%							
11/17/2014	Coordinator of Assessment	Program Reviews				1	4	4	5	2	4	8	10	0	0	0	0	0	15.0%	16	25	64.0%							
NA	Dean of Student Services	Personal Information Update Form				5	3	15	25	0	0	0	0	2	3	6	10	0	0	35.0%	21	35	60.0%						
<i>Internal/Indirect Measures</i>		80.0%				80.0%				72.9%				60.0%				73.2%											
2012-2013	Assistant Director - CLC	Grad Survey				4	4	16	20	1	4	4	5	4	4	16	20	0	0	45.0%	NA	NA	NA						
2012-2013	Vice President for Student Learning	SCAIRI Survey				4	4	16	20	1	4	4	5	5	4	20	25	0	0	50.0%	40	50	80.0%						
2012-2013	Executive Committee	Employee Survey				5	4	20	25	5	4	20	25	5	3	15	25	5	3	15	25	100.0%	70	100	70.0%				
<i>External/Direct Measures</i>		81.5%				71.1%				66.7%				81.8%				75.3%											
12/1/2014	Vice President for Student Learning / Coordinator of Institutional Reporting	IPEDS/ Federal Reports				3	4	12	15	2	3	6	10	0	0	0	0	4	4	16	20	45.0%	34	45	75.6%				
12/8/2014	Vice President for Student Learning / Director of Nursing	Licensing Exams				3	4	12	15	0	0	0	0	0	0	0	0	0	0	0	0	0	15.0%	12	15	80.0%			
12/8/2014	Vice President for Student Learning / Coordinator of Institutional Reporting	Performance Agreements				4	4	16	20	1	4	4	5	0	0	0	0	0	0	25.0%	20	25	80.0%						
11/17/2014	Vice President for Student Learning	Perkins				2	5	10	10	1	5	5	5	0	0	0	0	3	5	15	15	30.0%	30	30	100.0%				
11/17/2014	Vice President for Student Learning	Grant Reports				2	4	8	10	2	4	8	10	2	4	8	10	2	4	8	10	40.0%	32	40	80.0%				
12/8/2014	Coordinator of Assessment	NCCBP				5	3	15	25	3	3	9	15	1	2	2	5	2	3	6	10	55.0%	32	55	58.2%				
12/8/2014	Coordinator of Assessment	Transfer Reports (ESU and KBOR)				3	4	12	15	0	0	0	0	0	0	0	0	0	0	0	0	0	15.0%	12	15	80.0%			
11/17/2014	Vice President for Student Learning	KBOR Student Success Index				5	5	25	25	0	0	0	0	0	0	0	0	0	0	0	0	0	25.0%	25	25	100.0%			
<i>External/Indirect Measures</i>		90.0%				100.0%				100.0%				100.0%				97.5%											
5/10/2014	Coordinator of Assessment	Noel-Levitz				1	4	4	5	4	5	20	20	5	5	25	25	5	5	25	25	75.0%	74	75	98.7%				
2012-2013	VPSL	Accreditation / Self-Study Process/ (Pathways Annual Report)				1	5	5	5	1	5	5	5	1	5	5	5	0	0	0	0	0	0	15.0%	15	15	100.0%		
NA	Executive Committee	Environmental Scan				5	NA	NA	NA	5	NA	NA	NA	3	NA	NA	NA	4	NA	NA	NA	4	NA	NA	NA	85.0%	#VALUE!	#VALUE!	#VALUE!

MEETING COMMUNITY NEEDS																									
Purposes Percentages Total		Facilitating Community & Economic Development by Providing Informed Citizenry & Skilled Workforce				Fostering Cultural, Educational & Athletic Enrichment				Offering Learning Opportunities for All				Inspiring a Spirit of Innovation & Entrepreneurship				TOTALS							
		81.3%				79.0%				88.4%				80.0%				82.2%							
		55%		244		300		28%		83		105		26%		84		95		42%		136		170	
Date Entered	Most Directly Responsible to provide data to Executive Committee	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Outcome	Points Earned	Points Possible	Effectiveness	Points Earned	Points Possible	Final Measure Score				
Internal/Direct Measures		77.6%				76.4%				92.0%				75.4%				80.3%							
11/10/2014	Coordinator of Assessment	SLOA - Course Level				3	4	12	15	2	4	8	10	0	0	0	3	4	12	15	40.0%	32	40	80.0%	
11/10/2014	Coordinator of Assessment	SLOA - Program Level				3	3	9	15	2	3	6	10	0	0	0	3	3	9	15	40.0%	24	40	60.0%	
11/10/2014	Coordinator of Assessment	General Education Assessment				3	4	12	15	2	4	8	10	0	0	0	0	0	0	25.0%	20	25	80.0%		
NA	Vice President for Student Learning	Developmental Education				4	4	16	20	0	0	0	0	3	5	15	15	0	0	0	35.0%	31	35	88.6%	
12/8/2014	Coordinator of Institutional Reporting	IR Reports (30 Highest Enrollment)				1	4	4	5	0	0	0	0	0	0	0	0	0	0	5.0%	4	5	80.0%		
11/17/2014	Coordinator of Assessment	Program Reviews				5	4	20	25	2	4	8	10	2	4	8	10	3	4	12	15	60.0%	48	60	80.0%
12/8/2014	Executive Committee/SP Committee	Strategic and Master Plans				2	4	8	10	3	4	12	15	0	0	0	3	4	12	15	40.0%	32	40	80.0%	
12/8/2014	Chairs, Prof. Development Committees	Professional Development				2	4	8	10	0	0	0	0	0	0	0	1	4	4	5	15.0%	12	15	80.0%	
NA	Dean of Student Services	Personal Information Update Form				2	4	8	10	0	0	0	0	0	0	0	0	0	0	10.0%	6	10	60.0%		
Internal/Indirect Measures		80.0%				80.0%				80.0%				80.0%				80.0%							
2012-2013	Assistant Director - CLC	Grad Survey				3	4	12	15	0	0	0	0	0	0	0	0	0	0	15.0%	NA	NA	NA		
2012-2013	Vice President for Student Learning	SCAIRI Survey				0	0	0	0	0	0	0	0	4	4	16	20	0	0	20.0%	16	20	80.0%		
2012-2013	Executive Committee	Employee Survey				5	4	20	25	5	4	20	25	5	4	20	25	5	4	20	25	100.0%	80	100	80.0%
External/Direct Measures		85.7%				80.0%				100.0%				85.7%				87.9%							
12/1/2014	Coordinator of Institutional Reporting	IPEDS/ Federal Reports				2	4	8	10	0	0	0	0	0	0	0	0	0	0	10.0%	8	10	80.0%		
12/8/2014	Director of Nursing	Licensing Exams				3	4	12	15	0	0	0	0	0	0	0	2	4	8	10	25.0%	20	25	80.0%	
11/17/2014	Coordinator of Institutional Reporting	KBOR Student Success Index				4	5	20	20	0	0	0	0	2	5	10	10	0	0	0	30.0%	30	30	100.0%	
12/8/2014	Vice President for Student Learning	Performance Agreements				4	4	16	20	1	4	4	5	0	0	0	0	0	0	25.0%	20	25	80.0%		
11/17/2014	Vice President for Student Learning	Perkins				3	5	15	15	0	0	0	0	0	0	0	2	5	10	10	25.0%	25	25	100.0%	
11/17/2014	Vice President for Student Learning	Grant Reports				2	5	10	10	2	4	8	10	2	5	10	10	3	4	12	15	45.0%	40	45	88.9%
12/8/2014	Coordinator of Assessment	NCCBP				3	3	9	15	0	0	0	0	0	0	0	0	0	0	15.0%	9	15	60.0%		
External/Indirect Measures		83.3%				90.0%				100.0%				82.2%				88.9%							
5/10/2014	Coordinator of Assessment	Noel-Levitz				1	4	4	5	1	4	4	5	0	0	0	0	0	0	10.0%	8	10	80.0%		
2012-2013	Vice President for Student Learning	Accreditation / Self-Study Process				1	5	5	5	1	5	5	5	1	5	5	5	1	5	5	5	20.0%	20	20	100.0%
12/8/2014	Sciences Division Chair	Advisory Boards				4	4	16	20	0	0	0	0	0	0	0	3	4	12	15	35.0%	28	35	80.0%	
NA	Executive Committee	Environmental Scan				5	NA	NA	NA	5	NA	NA	NA	4	NA	NA	NA	5	NA	NA	NA	95.0%	#VALUE!	#VALUE!	#VALUE!
12/8/2014	Executive Committee	Partnerships & Collaborations				0	0	0	0	0	0	0	0	0	0	0	5	4	20	25	25.0%	20	25	80.0%	

TREASURER'S MONTHLY FINANCIAL STATEMENT
NEOSHO COUNTY COMMUNITY COLLEGE
For the Period December 1, 2016 to December 31, 2016

FUND	FUND DESCRIPTION	BEGINNING BALANCE 11/30/2016	RECEIPTS DECEMBER	JOURNAL ENTRIES DECEMBER	DISBURSEMENTS DECEMBER	ENDING BALANCE 12/31/2016
02	Postsecondary Technical Education Reserve	129,113.13	3,355.00	0.00	-59,320.00	73,148.13
07	Petty Cash Fund	1,074.03	0.00	0.00	0.00	1,074.03
08	General Fund Deferred Maintenance	101,330.00	50.00	0.00	0.00	101,380.00
09	General Fund Equipment Reserve	239,441.37	0.00	2,473.97	0.00	241,915.34
10	General Fund Unencumbered Fund Balance	2,300,000.00	0.00	0.00	0.00	2,300,000.00
11	General Fund	3,262.32	73,106.20	947.82	-790,916.14	-713,599.80
12	Postsecondary Technical Education Fund	521,136.47	114,841.23	-1,803.29	-200,724.42	433,449.99
13	Adult Basic Education Fund	45,997.29	0.00	-32.72	-40,817.58	5,146.99
14	Adult Supplementary Education Fund	42,025.21	20.00	0.00	-551.12	41,494.09
16	Residence Hall/Student Union Fund	2,152,481.31	27,906.09	-25.45	-123,360.78	2,057,001.17
17	Bookstore Fund	644,618.11	19,819.08	-1,190.50	-24,062.80	639,183.89
21	College Workstudy Fund	0.00	2,196.98	0.00	-2,196.98	0.00
22	SEOG Grant Fund	0.00	113.00	0.00	-113.00	0.00
24	Pell Grant Fund	402.00	32,463.00	0.00	-32,463.00	402.00
25	Student Loans Fund	0.00	40,383.00	0.00	-40,383.00	0.00
32	Grant Funds	-56,048.08	183,085.05	-24.13	-130,739.96	-3,727.12
51	Library Bequest Fund	1,029.96	0.00	0.00	0.00	1,029.96
52	Snyder Chapel Fund	205.64	0.00	0.00	0.00	205.64
65	Student Union Revenue Bond Reserve	69,707.53	0.00	0.00	0.00	69,707.53
70	Agency Funds	719,788.17	187,082.92	-345.70	-77,626.10	828,899.29
90	Payroll Clearing Fund	0.00	0.00	0.00	0.00	0.00
	TOTALS	\$6,915,564.46	\$684,421.55	\$0.00	-\$1,523,274.88	\$6,076,711.13
	Checking Accounts					\$4,004,549.02
	Investments					\$2,070,562.11
	Cash on Hand					\$1,600.00
	Total					\$6,076,711.13



President's Report

January 10, 2017

Good Evening Trustees. I hope you had a wonderful holiday and are ready for another year! Here are a few items of interest.

Enrollment

Right now enrollment is up a bit for spring, with online showing the biggest gains. There is much fluctuation in enrollment as a good percentage of our students come in right before college starts (next Tuesday). But the numbers look very positive right now. It is still early for IDO and ODO to know for sure where they will wind up.

Overall the college is up about 1% in credit hour production over this time last year.

Fall Interterm 2016

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2015	45	01-10-16	143	393	
TOTAL	2016	45	01-10-17	107	310	-21.12%
CHANUTE	2015	45	01-10-16	25	39	
CHANUTE	2016	45	01-10-17	20	28	-28.21%
OTTAWA	2015	45	01-10-16	21	45	
OTTAWA	2016	45	01-10-17	---	---	---%
ONL	2015	45	01-10-16	97	309	
ONL	2016	45	01-10-17	86	276	-10.68%
ODO	2015	45	01-10-16	---	---	
ODO	2016	45	01-10-17	---	---	---
IDO	2015	45	01-10-16	---	---	
IDO	2016	45	01-10-17	1	6	---

Spring Semester 2017

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2015	50	01-10-16	2198	15889	
TOTAL	2016	50	01-10-17	2266	16559	4.22%
CHANUTE	2015	50	01-10-16	552	5236	
CHANUTE	2016	50	01-10-17	568	5397	3.07%
OTTAWA	2015	50	01-10-16	460	3917	
OTTAWA	2016	50	01-10-17	446	3688	-5.85%
ONL	2015	50	01-10-16	764	4226	
ONL	2016	50	01-10-17	867	4934	16.75%
ODO	2015	50	01-10-16	249	1483	
ODO	2016	50	01-10-17	210	1359	-8.36%
IDO	2015	50	01-10-16	173	1027	
IDO	2016	50	01-10-17	175	1181	15%

Baby its cold outside!

Over the holiday break we had other kinds of breaks – pipe breaks! We had two in Bideau, one in Stoltz, and one in Chapman Learning Center. All told, the damage was relatively minor and caught very early. Our maintenance and custodial staff along with members of the administration helped clean up and get things back to normal quickly. Thanks to Kyle and his crew along with everyone else who helped keep this to a minor issue!

Energy House

I have received a letter from the City of Chanute about the house at 633 S. Lincoln known as the “Energy House.” NCCC and the City partnered on this house to create a lab for energy management classes. We have received several grants to create the lab in the house which amounted to about \$66,500. The City would like rid of the house now and have activated a clause in the warranty deed which gives NCCC 24 months’ notice. We are now discussing with USD 413 about the possibility of moving the house to their property so that the construction class as well as the energy management students can continue to use the lab. We had planned at one time to move the house and costs were estimated at about \$18,000 then. That does not include the foundation needed at the USD site. We have some time to come up with a plan due to the 24 month clause. I’ll be talking with you more about this as time goes on.

Federal Dollars in Kansas Community Colleges

Each year Butler County Community College compiles a chart of all of the federal dollars that flow through our community colleges into the State of Kansas. Below is an abridged version of that chart showing how over \$167 million comes into the State every year from the federal government to help almost 53,000 students meet their educational goals. The numbers from NCCC are not too remarkable. We are 11th in the state in Pell Grant recipients and student loan recipients, and 10th in terms of credit hour production, so nothing surprising there. We do lead the state in TRiO dollars coming into Kansas.

ACCT Data
2015-2016

Kansas Community Colleges	#Pell Grant Recipients	Pell Grant Funds Awarded (FISAP Part II, Sec. E, Line 23)	Average Pell Grant Awarded (Auto-calcs Col B/C/Col A)	Works Federal Work Study (FISAP Part VI, Line 24)	Funds Expended Federal Work Study (FWS) (FISAP Part VI, Sec. A, Line 24, Col F)	# Federal Direct AND PLUS Loan Recipients	Average Student Loan Per Recipient (Auto-Calcs Col G/C/Col D)	Federal Direct/FELP AND PLUS Loan Dollars	Trio Funds	# Students Served in Trio Programs	Perkins Voc. Ed Funds in Budget	Total Dollars-Pell, ACG, SSIG, SEOG, FWS, Federal Direct/FELP, Alternative Loans, TRiO, Perkins Vocational, Title III	# Students Served (Auto-calcs Columns B, J, K, M, D, and T)
Allen County	780	\$2,632,971	\$3,376	49	\$54,356	478	\$3,767	\$1,800,558	\$0	0	\$0	\$4,541,985	1,587
Barton County	983	\$3,143,045	\$3,197	53	\$42,973	618	\$5,054	\$3,123,575				\$6,473,097	1,783
Butler County	3,859	\$12,188,162	\$3,140	93	\$190,597	5,028	\$3,455	\$17,372,725	\$0	0	\$203,951	\$30,093,705	9,442
Cloud County	709	\$2,454,815	\$3,462	67	\$98,750	496	\$4,415	\$2,389,704	\$231,103	160	\$78,880	\$4,462,435	1,356
Coffeyville	721	\$2,603,534	\$3,611	79	\$68,846	411	\$4,055	\$1,666,607			\$66,799	\$4,239,349	1,100
Colby	427	\$1,537,124	\$3,600	70	\$76,301	452	\$5,396	\$2,348,487	\$10,500	12	\$130,993	\$10,779,215	3,172
Cowley County	1,400	\$4,874,200	\$3,482	67	\$102,916	1,241	\$4,016	\$4,984,139	\$544,010	223	\$115,368	\$4,923,448	1,446
Dodge City	751	\$2,503,421	\$3,333	89	\$73,721	282	\$5,529	\$1,559,065	\$220,000	140	\$146,168	\$9,292,077	2,338
Fort Scott	679	\$2,453,811	\$3,614	41	\$76,013	960	\$2,765	\$2,654,775	\$0	0	\$0	\$13,491,609	3,648
Garden City	960	\$3,504,499	\$3,651	61	\$76,588	709	\$2,992	\$2,121,151	\$535,009	700	\$95,461	\$6,468,279	2,672
Highland	1,022	\$3,527,541	\$3,452	32	\$42,526	954	\$4,639	\$4,425,777	\$220,000	140	\$0	\$4,384,216	1,637
Hutchinson	1,947	\$6,131,372	\$3,149	59	\$85,193	1,390	\$5,093	\$7,078,919	\$0	0	\$0	\$26,384,861	8,317
Independence	555	\$2,868,732	\$5,169	55	\$58,121	249	\$3,237	\$805,923	\$571,081	290	\$9,238	\$16,087,212	4,739
Johnson County	4,017	\$12,550,184	\$3,124	80	\$210,200	3,096	\$3,386	\$2,341,317	\$0	0	\$0	\$16,087,212	4,739
Kansas City	2,907	\$8,658,016	\$2,978	88	\$166,722	1,316	\$4,888	\$6,428,294	\$130,929	120	\$557,859	\$16,087,212	4,739
Labette	575	\$1,920,612	\$3,340	20	\$37,385	256	\$5,280	\$1,351,783	\$510,000	768	\$89,539	\$4,005,208	1,731
Neosho County	718	\$2,445,734	\$3,406	42	\$36,069	512	\$4,648	\$2,379,667	\$786,731	897	\$125,071	\$5,817,856	2,305
Pratt	347	\$1,290,535	\$3,719	51	\$25,317	562	\$2,855	\$1,604,403	\$0	0	\$106,831	\$3,141,400	1,181
Seward County	431	\$1,571,646	\$3,647	62	\$52,213	196	\$3,943	\$772,732	\$23,103	160	\$98,853	\$3,469,677	987
Total	23,788	78,789,954	\$3,312	1,158	1,574,807	19,205	\$4,010	\$77,009,601	\$3,782,466	3,610	\$2,271,485	\$168,510,128	52,863

Fountain

Rocks should be arriving this week for the fountain! We will need to close off the round-about but be looking for those. With the weather it may be some time before we can move to completion and you see it in operation. I am hoping by Spring Break but as we know in Kansas sometimes winter holds out for a long time.

Office Moves

We will be moving the Foundation office to Rowland Hall to give them more space. The Foundation may be assisting in paying for that renovation. That move should take place in the next few months. This change then leaves space in the current President's office. As per Board conversations I am looking at renovation of the President's office with a new HVAC system and reconfiguring the space (without wood paneling). This would be done over the summer most likely.

Brian's Travels

Here are some dates of interest:

- January 16 MLK Day – College Closed
- January 18-19 Kansas Workforce Summit/KBOR/Higher Ed Day at the Capital
- February 3 First Friday
- February 8 Children’s Mercy Hospital Appointment